



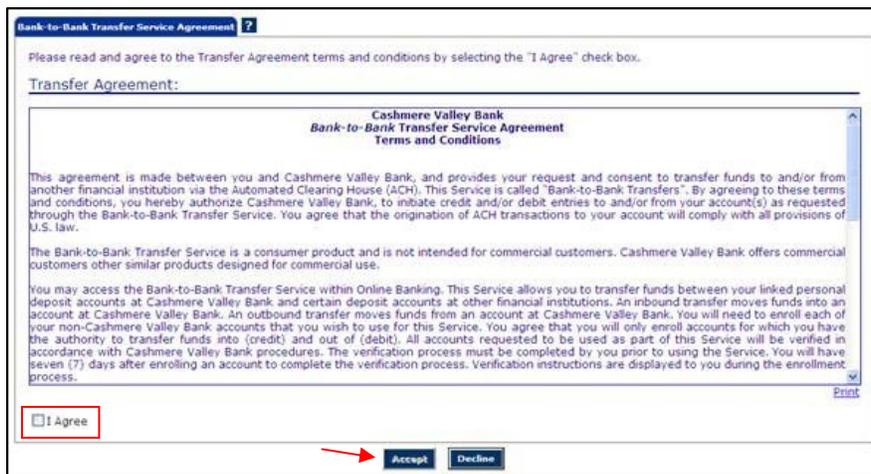
Bank-to-Bank Transfer Setup Guide

1. Login to Online Banking and select 'Bank-to-Bank Transfers' from the main menu.



2. Review the enrollment introduction and click 'Enroll'.

3. Review Cashmere Valley Bank's Bank-to-Bank Transfer Service Agreement, if you agree, check the 'I Agree' box and click 'Accept'. You will automatically be taken to the 'Add Account' window.



4. In the Account Name field, create a recognizable title for your non-Cashmere Valley Bank account which will be used to identify this account when setting up a transfer.

5. Enter the Name, 9-digit Routing Number and your Account Number with the Financial Institution where your external account is held. Specify whether the external account is a checking or savings account with the drop down menu and click 'Submit'. Repeat this step to link additional accounts.



Note: The process of linking your accounts may take a few days because it requires verification and approval.

6. Review the enrollment information and click 'Return'.
7. After enrolling your accounts, you need to verify the account ownership of your non-Cashmere Valley Bank account(s). You will receive a few penny transactions deposited into your enrolled external account(s). Once you have the penny transaction amounts, login to your Cashmere Valley Bank Online Banking.
8. Select 'Bank-to-Bank Transfers' and click on 'Enrolled Accounts'.
9. Enter the two verification amounts in the fields provided and click 'Submit'. The status will change from 'Pending' to 'Verified' when Cashmere Valley Bank has verified the account; you can then begin transferring funds to and from this account.

Cashmere Valley Bank
"The little Bank with the big circle of friends"

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New Transfers | **Enrolled Accounts** | Add Account | Pending Transfers | Transfer History

Currently Enrolled Accounts 7

Below is a list of your currently enrolled Bank-to-Bank external accounts, including those pending approval. You may edit or delete accounts from this page.

For questions, or if you need assistance with the enrollment process, please contact our Electronic Banking department at 509-664-5454 or email us at banking@cashmerevalleybank.com. You may also send us a secure message by clicking on the **Message Center** link at the top of the page.

Alias:	FI Name:	Routing Number:	Account Number:	Status:	Verification Amounts	Edit Delete
Sharon L	Bank of America	125000024	*****5678	Pending	<input type="text"/>	<input type="text"/>

10. After your accounts have been verified, select 'New Transfers' to set up a transfer between your linked accounts. Fill out the requested information including amount, frequency, and date to transfer and click 'Submit' to complete the request.

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Add New Bank-to-Bank Transfer 2

To add a new Bank-to-Bank transfer, complete the fields below and select **Submit**. You may submit up to three inbound transfers and three outbound transfers per day. The total dollar amount of inbound transfers cannot exceed \$2,500. The total dollar amount of outbound transfers cannot exceed \$2,500. You may set up recurring or future dated transfers. These transfers will count towards your totals on the day that the transfer is scheduled to occur.

Please note: Per government regulation if transferring funds from (outbound) your savings or money market account(s), you are limited to six pre-authorized transfers per statement cycle. Each transfer made using the Bank-to-Bank Transfer Service is counted as one of the six limited transfers you're permitted each statement period. If you exceed more than six (6) such transfers, we need not honor the item.

* Denotes required field

* Transfer funds from:

* Transfer funds to:

* Transfer Amount:

* Frequency:

Transfer Memo:

Note: The cutoff time for transfer requests is 2:00pm Pacific Standard Time (PST)

Questions?

Contact our Electronic Banking department: (509) 664-5454